

**Form 15**  
***(Notification of Proposed Enterprise Agreement)***

To: The Industrial Registrar:

Notice is hereby given, pursuant to section 36 of the *Industrial Relations Act 1996* that an enterprise agreement is proposed or is under negotiation. Details of the agreement are as follows:

- (1) Parties to the proposed agreement  
*(Full names and addresses)*
- (2) Awards or enterprise agreements that then apply to the employees
- (3) Classifications and/or type of work intended to be covered
- (4) Whether the agreement is intended to cover all of the conditions of employment, and if not, what areas are intended to be covered
- (5) Date formal negotiations began / are intended to begin
- (6) When are negotiations likely to be completed
- (7) Whether any employees are members of a union, and if so, the name(s) of the union(s), if known

This notice is given by:

1. Name *(Full name)*
2. Address
3. Solicitor or agent *(include details of any solicitor or agent acting)*
4. Address for service of notices, etc, on you

*(signature)*

Dated: *(date)* 20\_\_